

COMMERCIAL FILM/PHOTOGRAPHY AGREEMENT

Crown Hill Cemetery

Crown Hill Cemetery will require your agreement to the following conditions before permission is granted to utilize the property for filming.

1. The production company agrees to pay a site fee and to pay all costs associated with security, staff coordination and site preparation. The hours of operation for the cemetery are 8:00 a.m. to 5:00 p.m., and on holidays the film company will be responsible for additional costs associated with overtime staff and coordination of the staff at a rate of time and a half.
2. The cemetery must approve any location that is selected for photography/filming prior to the start of production. The cemetery will make every effort to route business away from the production location. Production locations will not be selected that will impact the daily operation of the cemetery. Vehicles associated with production are not allowed to stop or interfere with funeral processions. NO PHOTOGRAPHING, FILMING, OR VIDEOTAPING SHALL BE PERMITTED OF FUNERAL CEREMONIES, FUNERAL PROCESSIONS OR OF FAMILY VISITING GRAVE SITES.
3. NAMES ON MONUMENTS AND MAUSOLEUMS MUST NOT BE FILMED, PHOTOGRAPHED IN THEIR ENTIRETY, OR MUST BE DIGITALLY REMOVED.
4. Should any photographs or video in connection with the work for which permission is hereby granted be considered for publication or used for promotional purposes, Crown Hill Cemetery reserves the right to examine, review and approve all photos / videos prior to said publication. Crown Hill Cemetery also reserves the right to require site credit when appropriate.
5. All vehicles and personnel must use the 34th Street entrance (3402 Boulevard Place); upon arrival the production crew must check-in with security and designated staff.
6. All vehicles, equipment, sets, etc., must be removed from the cemetery each day at the close of production.
7. All vehicles and heavy rolling stock must be restricted to roadways and must not cross lawn areas.
8. No roads will be closed off to traffic by vehicles and equipment without permission of the cemetery.
9. Production company agrees to use reasonable care to prevent damage to the cemetery grounds and property and will indemnify the cemetery for such damage and hold it harmless from any claims and demands for any person or persons resulting directly from any act of negligence on your part in connection with the work for which permission is hereby granted.

Prior to receiving production approval from Crown Hill Cemetery, the production company must submit the following for consideration by the cemetery:

- Summary of production which includes production dates, special considerations, descriptions of scenes to be filmed and the script for the scene.
- Certificate of Insurance which covers General Automobile and Equipment Liability as necessary with \$1,000,000 minimum coverage.
- Distribution Summary that details proposed use of film or photographs.

AMOUNT DUE CROWN HILL CEMETERY: \$ _____

*Payment should be made to the **Crown Hill Heritage Foundation.***

For Crown Hill Cemetery

For the Production Company

Date: _____

Date: _____

Name: _____

Company: _____

Title: _____

Website: _____

Phone: (_____) _____

Name: _____

Email: _____

Title: _____

Return to:

Crown Hill Heritage Foundation
Attn: Marty Davis
700 West 38th Street
Indianapolis, IN 46208

Phone: (_____) _____

Email: _____

Address: _____
